



MONK'S WALK
SCHOOL

Coronavirus School Plan – Updated for September 2021

The plan is based on the updated 'Schools COVID-19 Operational Guidance – July 2021 which can be found here:

[Government advice for schools](#)

This plan will be reviewed periodically and changes made to practice as necessary.

This plan serves as the school's risk assessment and is on the school's website for staff, parents, trustees and any visitors to the site.

Contents:

Infection control measures	Page 2
Response to positive test result	Page 6
Response to an outbreak	Page 7
School Operational Issues	Page 7

This plan should be read in conjunction with the COVID-19 Outbreak Management Plan dated September 2021.

Kate Smith

September 2021

Infection control measures			
Control	Issue to be considered	Person Responsible	School response/mitigation
Minimise contact with individuals who are unwell by ensuring that those with C19 symptoms do not attend school	Only healthy staff and students to attend school	Tracie Smith	Expectations of parents to be communicated frequently. Staff to be reminded only to attend if well.
	Dealing with ill student/staff member	Laraine Griffiths	Whilst the student/staff member is awaiting collection, they will be moved to the designated room, meeting room 1, where they can be isolated. Windows will be open for ventilation. If waiting to be collected, the staff member will be asked to await collection in the designated room.
Continue to ensure use of sanitiser on entry to classrooms and blocks	Provision of hand sanitiser stations	Alex Paterson	Hand sanitiser stations are in position at most entrances to the school and in all classrooms.
	Appropriate supplies of hand sanitiser in place and replaced	Alex Paterson	Stocks to be checked daily.
	Modified arrangements for hand washing	Alex Paterson	Handwashing signs already up in school.
	Routines to be built into school culture	Kate Smith	Daily reminders in place for students and staff to wash hands regularly, use sanitiser and other control measures as included in this plan.
	Staff touching students' books/folders for marking	Alex Paterson	Disposable gloves to be provided for staff to use.

Control	Issue to be considered	Person Responsible	School response/mitigation
Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach	Sneezing and coughing	Alex Paterson	The 'catch it, bin it, kill it' approach continues to be very important, so we will ensure that we have enough tissues and bins available in the school to support students and staff to follow this routine.
	Face coverings in school	Kate Smith	Face coverings will continue to be required in indoor public spaces, corridors and dining rooms (until students are seated).
	Ventilation	Class teachers	Classrooms to be well ventilated.
Enhanced cleaning including use of disinfectant to continue	Enhanced cleaning schedule	Alex Paterson	Cleaning is concentrated onto the teaching rooms, allowing for in-depth cleaning at the end of session, including keyboard/mouse at each work station if appropriate. Other surfaces to be cleaned such as photocopiers and door handles, telephones, light switches. Contract cleaner to be on site during the day to clean toilets.
	Cleaning company to follow government guidance	Alex Paterson	The cleaning contractor is following the government guidance : https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings

Control	Issue to be considered	Person Responsible	School response/mitigation
Enhanced cleaning in curriculum areas to continue	Cleaning of equipment	Technicians, students	<p>Students to be encouraged to provide their own everyday equipment. Equipment such as pens should not be lent but given.</p> <p>Specialist areas which use equipment to make arrangements as follows:</p> <p>Science: All classroom equipment will be used within a class or will be cleaned and left for 24hrs between classes. All glassware will be washed between uses by any student groups. Students will be given sanitised safety goggles when needed for a practical. Gloves will be made available for any student to use when handling practical equipment, but this will not be mandatory. All sinks in science labs will be equipped for thorough hand washing. Experiments will resume as it is no longer a requirement for students to work in bubbles</p> <p>PE: When equipment is necessary for the lesson it will be wiped down and sterilised prior to being used. Sharing of equipment will be minimised with students being allocated one piece of equipment to use for the entire lesson, where possible.</p> <p>Music: Instruments used in lessons to be wiped by students after each use. If instruments are shared in a lesson they are to be wiped before another student uses them.</p> <p>Art: Every year group will be provided with a dedicated box of materials/resources that will be solely used by that year group. Materials boxes will be labelled and stored away until that class has their next lesson. Specialist equipment such as the printing press will only be used where absolutely necessary and will be cleaned after every lesson it is used in. Cameras and photography equipment will be sanitised after every lesson.</p>

Control	Issue to be considered	Person Responsible	School response/mitigation
Enhanced cleaning in curriculum areas to continue			<p>DT Graphics, Product Design and Textiles: Equipment and computers to be wiped by students after each use. If equipment is shared in a lesson, they are to be wiped before another student uses them.</p> <p>Food and Nutrition: Students to wear marigolds to wash and dry all utensils they use. Student to wear marigolds to wipe work surfaces they have used. Staff to wipe exterior of ovens if used.</p>
Changes to the curriculum to support infection control	Appropriate activities	Sarah Steadman	PE: Changes to the curriculum will be made in line with the National Governing Bodies suggested guidelines, for the phased return to each sport and activity
Vaccination	School vaccination programme	Tracie Smith	We will participate in the NHS vaccination programme for schools (details yet to be announced).

Response to positive test result			
Control	Issue to be considered	Person Responsible	School response/mitigation
Positive test result	Positive test result reported to school	Kate Smith	Student to be advised to stay at home for the recommended period. Household, including siblings, should also self-isolate. Student to be advised to go for a PCR test. If they have a negative PCR test within two days of the LFT then they can return to school. .
	Track and Trace	Kate Smith	School will carry out track and trace activities until 22 July. From that point on NHS will identify close contacts. We will work with health protection teams if called upon to do so.
	Class charts and close contact information	Kate Smith	School to continue to use class charts and close contact information in case called upon to support track and trace.
	Close contacts of student with positive test result		From 16 August, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. 18-year-olds will be treated in the same way as children until 4 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.
Asymptomatic testing	Operating testing station on school site as students return to school	Tracie Smith	Testing station to be set up to test all students twice on their return to school. Test kits have been provided to students and staff to test at home until the end of September at which point this strategy will be reviewed. Parents and staff have been asked to provide the results of tests via the school's website and to inform the NHS also. A positive test result is automatically sent through to the school's SLT. We are monitoring the numbers of results provided and are encouraging parents and staff to send in results but this remains a voluntary activity.

Response to an outbreak			
Control	Issue to be considered	Person Responsible	School response/mitigation
Contain any outbreak by following local health protection team advice	'Several' confirmed cases within 14 days	Kate Smith	Follow the school's COVID 19 Outbreak Management Plan, dated September 2021. Follow the Government's contingency framework. Work with local health protection teams to put guidance into place; this may include re-introducing previous strategies such as bubbles, facemasks and isolating students.
Continuation of capability to move to on-line learning	If students have to self-isolate	Clare Hodgson	School to be ready to move to on-line learning, wither live via Teams or though the provision of work.
School Operational Issues			
Maintenance of strategies that had a positive impact seen during COVID restrictions	Improvement in movement around the site and good order	Kate Smith	Students enter classrooms by external doors where these exist. One-way system in corridors to be maintained
	Year groups to be kept together during break and lunchtimes – minimising silly behaviour	Amber Cook	Students to remain in zoned areas on the field and on site during break and lunchtime
	Year groups will continue to be zoned	Amber Cook	Form rooms will be zoned to enable better access from HoYs and SLT. Closer supervision.
	On-line resources to be used where appropriate	Kate Smith	Blended approach to parents' events, assemblies, CPD, staff briefings
	Visitors to school	Kate Smith	Parents not permitted to drop off forgotten equipment as this has had a positive impact on students' resilience and independence

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School Transport	Removal of requirement for social distancing and masks on public transport	Matt Grinyer	Inform students and parents of change. No additional school buses to be provided.
School Attendance	Full attendance is now required	Amber Cook	The usual rules on school attendance will apply, including: <ul style="list-style-type: none"> • parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age; • schools' responsibilities to record attendance and follow up absence • the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.
Student mental well-being	Helping students to adapt emotionally to the return to school	Amber Cook Ben Farlow Sian Boatwright	Strategies are in place to support students with their emotional response following their return to school, with reference to HCC's 'Return to School' document
School workforce	Supporting staff who are clinically vulnerable or extremely clinically vulnerable	Tracie Smith	From 1 April all CEV staff should attend school but may wish to take extra precautions to protect themselves. We will encourage vaccine take-up by enabling staff to attend vaccine appointments where attendance out of school hours is unavoidable.
	Staff at an increased risk of C19	Tracie Smith	We will continue to review those risk assessments already written and will have individual discussions with all staff affected
	Staff returning from holidays abroad	Kate Smith	We will remind staff that they should build in any quarantine arrangements on return from abroad so they are available for the beginning of term. Ordinarily it will not be possible to allow staff to work from home in these circumstances.

Control	Issue to be considered	Person Responsible	School response/mitigation
School workforce	Supporting staff well-being	Tracie Smith	All the usual processes and support mechanisms in place. The staff handbook contains details of who to speak to if needs be. Staff have access to Employee Assistant Programme services for support/counselling/bereavement/financial advice. Staff to be signposted to the additional DfE support (link) And to the Education Support Partnership which provides a free helpline for school staff and targeted support.
	Revisiting safeguarding arrangements and policies	Amber Cook	Staff will be asked to sign to say they have read and understood the child protection policy and Keeping Children Safe in Education. Refresher training will be provided for staff in September, with Level 1 training delivered in January
Educational Visits	Planning for visits to recommence from September	Nick Haynes	Any additional guidance will be followed. Visits planning to recommence
Curriculum expectations	Maintaining a broad and balanced curriculum	Tracie Smith	We have not made any changes to the breadth of students' curriculum. We will discourage students from dropping subjects in key stage 4 although this may be possible in very exceptional circumstances.
	Provide a recovery curriculum	Kate Smith	Departments have planned a recovery curriculum. Year 11 have been in smaller groups for Maths and Science, with additional support in English also provided. These measures continue.
	Provide catch-up support	Kate Smith	English and maths tutors are already employed by the school. We are looking at extending this support by using the catch-up premium (awaiting details of the finance available).
	Transition summer school	Ben Farlow	Summer school to be provided for disadvantaged/vulnerable students transferring to school in September 2021.
	Year 10 Summer school	Ben Farlow	Summer school to be provided for Year 10 students to aid catch-up

Control	Issue to be considered	Person Responsible	School response/mitigation
Student well-being and support	Student well-being and support	Amber Cook	Targeted individual support will be carried out as normal by form tutors, Heads of Year and Mindful Mentors. We will continue to support students and parents in accessing external forms of support also (eg CAMHS).
Behaviour expectations	Meeting some challenging behaviour due to extended absence from school etc	Amber Cook Ben Farlow	Our usual behaviour for learning policy will apply. As we usually take into consideration students' circumstances, this will continue to be the case. However, it's important that we uphold our expectations and therefore maintain standards of behaviour in the school. We have added to the Behaviour Policy the issue of students coughing deliberately in others' faces or ignoring social distancing or other measures as detailed in this plan.
Exams	There will be an exams series in Autumn 2021 for students unhappy with their teacher assessed grades	Nick Haynes	We await guidance and will organise these accordingly.
	Changes to exams in 2022	Nick Haynes	We await guidance and will respond accordingly.
Use of performance data for 2021	There will be no use of performance data in league tables or in Ofsted inspections	Kate Smith	No data to be used internally or externally. No use of data for performance management.

End