

Update Monk's Walk Careers Plan November 2020

Summary of Changes include

- Gatsby Benchmark Data November 2020
- Changes to programme to include remote/virtual activities
- Covid recovery provision

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

Currently no providers are allowed access to the school site due to Covid restrictions – all providers will have to operate on a remote basis.

A provider wishing to request access should contact Mr G Moore, Careers Leader Email: gamoore@monkswalk.herts.sch.uk SLT Link Mr N. Haynes Assistant Headteacher nh@monkswalk.herts.sch.uk

Contact School address Monk's Walk School Knightsfield Welwyn Garden City AL8 7NL Tel 01707322846

Opportunities for access

A number of events, integrated into the school careers programme for year groups 8-13, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers

The events below have been linked to the Gatsby good career guidance benchmark system (created by the Gatsby Charitable Trust and adopted by the government to promote good careers practice in all schools). The benchmarks are summarised below for guidance purposes only. A full annual audit will be conducted to review progress and results will be part of the review of the school's careers programme.

Gatsby benchmarks 1-8 updated to include scores from Compass Audit June 2020

Gatsby Benchmark	Description	November 2020 Compliance Compass Audit	National figures 2020
Gatsby benchmark 1	Provision of a stable career programme year 8-13	94%	21%
Gatsby benchmark 2	Learning from career and labour market information	100%	80%
Gatsby benchmark 3	Addressing the needs of all students year 8-13	90%	20%
Gatsby benchmark 4	Linking curriculum to Careers	81%	75%
Gatsby benchmark 5	Giving students experiences of the workplace	100%	67%
Gatsby benchmark 6	Encounters with employers and employees	100%	52%
Gatsby benchmark 7	Encounters with Further Education and Higher Education providers	75%	56%
Gatsby benchmark 8	Personal guidance for every student	100%	46%

Comments on progress since 2020 audit (last completed June 2020)

- Additions to career programme with enterprise activity in year 9, embedding an enterprise activity with year 8 (2nd year) – additional remote activities added during Lockdown 1 April – July 2020
- Use of labour market information at year 12 talk on apprenticeships and talk given on work opportunity. Labour market information on display in school and being used to guide students with further education and career pathways at sixth form on a regular basis high
- Additional actions for year for all year groups year 8-13 recorded on plan to address needs
- Gatsby 4 links to curriculum Mathematic Science Music all highlighted
- Working with local FE colleges – work continuing with Oaklands College

- Personal guidance continues to be provided using YC Herts and through introduction of Unifrog
- Personal check on year 13 choices in Autumn term – increased support for Apprenticeship and University to avoid bias towards University

Provision of Careers Activities * (virtual events organised)

	Autumn Term	Spring Term	Summer Term	Gatsby Benchmark (links to the Gatsby Benchmarks)
Year 8			Remote Careers activity using Unifrog set up and run in July 2020 Enterprise activity (all year 8)	Gatsby benchmarks 1 (stable program) 2 students considering opportunities in local labour market 3 (Address needs of all students) and 6 (encounter with employer).
Year 9		Assemblies - introduction to work and work shadowing	Remote Careers activity using Unifrog set up and run in July 2020 <i>Enterprise Activity in association with Galleria Hatfield</i> Work Shadowing (all year 9)	Gatsby benchmark 1 (stable programme) 2 students considering opportunities in local labour market 5 (experience of workplace) 6 (encounter with employer)

Year 10	<i>Introductory assembly to students – making students aware of work experience in local labour market</i>	Assemblies to year 10 regarding Work Experience	Remote Careers activity using Unifrog set up and run in July 2020 Work Experience (all year 10 - one week)	Gatsby benchmark 1 (stable programme), 2 Use of information on local employment (remote activity) 5 (experience of workplace) 6 (encounter with employer)
Year 11	<i>Attendance of Generation Stevenage and other remote encounters via various agencies – Herts LEP</i> CV and Interviews – internal being supported in PSCHE work <i>Virtual sessions for Pathways – consideration of options post GCSE</i> <i>Visit to local FE college and Apprenticeship presentation</i>			Gatsby benchmark 1 (stable programme), 5 (experience of workplace) 6 (encounter with employer) Gatsby benchmark 7 (encounters with FE and HE college)* Baker clause – all schools must allow FE colleges access to students
One to one support provided by YC Herts on School site for students year 10-13– weekly appointment schedule to offer careers advice and to record student’s personal requirements.				

Year 12	.	<p>Virtual encounters with Universities and Employers Autumn Term</p> <p><i>Talk on Apprenticeships – using assessment materials and looking at labour market opportunities</i></p>	<p><i>Introduction of Unifrog – all year 12 students to be invited to identify University or apprenticeship choices in first term.</i></p>	<p>Gatsby benchmark 1 (stable programme), 5 (experience of workplace) and 6 (encounter with employer)</p> <p>Gatsby benchmark 7 (encounters with FE and HE college)</p>
Year 13	<p>Apprenticeship shows (various)/ Assemblies by visiting employers</p> <p>Using Unifrog – all year 13 students to be invited to identify University or apprenticeship choices in first term</p>	<p>Apprenticeship shows (various)/ Assemblies by visiting employers</p>		<p>Gatsby Benchmark 1 (stable program) and 3 (addressing needs of each student)</p>

- Assemblies and visits by employers and providers of apprenticeships have been cancelled due to Covid.
- Mentoring throughout year 12 and 13 supporting with careers advice.

Please speak to the Careers Leader to identify the most suitable opportunity for you.

Premises and facilities (currently no visitors are allowed on site due to Covid November 2020)

Providers being used are on line – various events listed on school website.

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at with the school librarian who will make it available for students in the library. The library is available to all students at lunch and break times.

Review of Policy and Program

The policy document and program for careers provision will be reviewed annually – next review is due December 2020 The review process will involve – Careers Leader, SLT Link, YC Herts representative, Enterprise Adviser and CEC representative.

The review will also include key measurement of the impact and effectiveness of the school careers programme:

- (i) Review of Gatsby benchmarks
- (ii) Statement review
- (iii) Participation rates across year groups 8-13
- (iv) Inclusivity
- (v) Progression data of KS4 to KS5
- (vi) Destination of pupils post KS5